



# Sunnyside Volunteer Information

## 2015-16 School year

Thank you for your interest in volunteering at Sunnyside! The information on this form is used by the school and the PTA to keep your contact information current and to identify your volunteering interests. **EVEN IF you volunteered last year PLEASE complete this packet front and back and return to school.** You are considered "inactive" in our system until ALL paperwork and any necessary background checks are complete!

Volunteer Name: \_\_\_\_\_

Parent: \_\_\_\_\_ Non Parent: \_\_\_\_\_

Primary phone number: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail Address(PLEASE PRINT CLEARLY): \_\_\_\_\_

Note: Your email address will be entered into the volunteer database. This is the primary way to notify volunteers of events and activities. Providing your e-mail indicates you authorize the school and PTA to use your e-mail address for school related business ONLY. We will NOT share or sell your email.

Please print students enrolled at Sunnyside:

Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

### **PLEASE complete below. Choose ONE option:**

\_\_\_\_ **Did you complete volunteer paperwork last year at Sunnyside?** If so, please still complete all information above, on the back and the attached paperwork and return it to the school office AS SOON AS POSSIBLE.

\_\_\_\_ **Are you a NEW volunteer to Sunnyside?** If so, please complete all information above, on the back and the attached paperwork and return it AS SOON AS POSSIBLE! There are forms for all NEW volunteers that are REQUIRED by the District. We will send you those forms. Please complete them and please make sure to attend a volunteer training.

*Remember, ALL volunteers are considered "inactive" in the volunteer database until ALL volunteer paperwork is complete and entered into the system.*

**Background checks will be completed on all parent and non-parent volunteers in any volunteer capacity PER DISTRICT POLICY. Checks are conducted by District staff. All information is kept confidential. You MUST have all paperwork in and approved before you can go on any field trip so get your paperwork in now even if you are unsure if you can chaperone on a field trip later in the year! Background checks are valid for 3 years.** Volunteer Training is highly encouraged by the North Clackamas School District every year and is MANDATORY every 3 years. Training dates will be available soon. Please check your e-mail and student backpacks for those dates!